



29 November 2023

Dear Parents / Carers,

**Re: Uniform & equipment**

We hope this letter finds you well. In September, we started the year with all our students looking smart and well-prepared for school. Inevitably, as we draw to the end of the term, we can see this slipping somewhat. Whilst we are happy to support students with borrowing ties, shoes and blazers this is a responsibility that we need them to take on and we should only do this when there is a genuine problem. Proper uniform and the possession of correct equipment are crucial elements contributing to the positive learning environment we strive to uphold and which lead to our continuing strong results.

Starting on 4th December, we will need to tighten up on these areas. We kindly request that all students arrive at school wearing the correct uniform and equipped with the necessary items. This includes a pen, pencil, rubber, ruler, sharpener, and a calculator if required for mathematics.

Much as no one wants to sanction students for uniform and equipment issues, they are about being mature, prepared and ready for school. Therefore, students failing to adhere to these standards will be issued a warning. Warnings will be given for the following reasons:

**Incorrect equipment:** Students without the required materials will receive a warning.

**Uniform violations:** Warnings will be given for not wearing a blazer in between lessons, having an untucked shirt, not wearing a tie or wearing a coat indoors.

It's important to note that students accumulating three warnings within a week will be assigned an after-school detention.

As the weather gets colder, we fully support the need for good warm outdoor coats. These should be worn above the blazer and removed when students enter the building. If students wish to, they can store them in a locker during the day. Each Head of Year has been provided with padlocks for lockers which students are welcome to use free of charge.

Your cooperation in ensuring your child arrives at school prepared and in the appropriate uniform is greatly appreciated. This initiative contributes significantly to the overall conduct and atmosphere within the school, fostering a positive learning environment.

We appreciate your ongoing support in maintaining the high standards we set for our students. If you have any questions or concerns, please do not hesitate to contact the school office.

Thank you for your understanding and cooperation.

Yours sincerely,

**Mr P Smith**  
Assistant Headteacher