

Date: 5th January 2023

Dear Parent or Guardian,

The FPN department has arranged for your child to visit West Herts College for a 3 hour skills workshop as part of the preparation towards his/her Food Preparation and Nutrition GCSE non-assessed exams.

The skills workshop would cover important complex level skills including filleting fish, jointing chicken for various dishes and basic culinary skills needed for the NEA 2 Coursework component which would improve his/her GCSE grade.

The skills workshop is scheduled for Wednesday 18th January 2023 from 1.30 to 4.30pm - with students in year 11C/FD2, and on Thursday 19th January 2023 from 1.30 to 4.30pm for 11C/FD1.

The cost for the workshop is £3; this payment is included in the £10 requested in September 2022. Outstanding payments **MUST** be made by Monday 9th January 2023 via Parentmail. We will arrange transport via the schools minibus but your child can make his/her own way home after the workshop if authorised by you. We will leave school at 1pm; please ensure that your child has a packed lunch.

Please give consent via the form on Parentmail and make payment latest by Monday 9th January 2023.

If you have any questions or queries then please email ACR@westfield.academy.

Thank you.

Kind regards,

Mrs A Crabbe.