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Headteacher: T.Body BA (Hons), MA

**[Sent via ParentMail]**

13 October 2022

Dear Parent / Carer,

### **Year 7 Students - Chromebooks**

Now that Year 7s have had a chance to settle into their routines at school, I am writing to you with details of our Chromebook loan scheme which will be set out for this year group from October half-term.

Our intention is that over time, all students use Chromebooks both in school and at home for their homework (via Google Classroom). As you may be aware, Key Stage 3 students are using Chromebooks for both their lessons in school and for their revisions at home. We have had our wi-fi systems updated over the summer which allows for extra connectivity for all students and staff within the school.

The Chromebook loan scheme which we have set up involves a deposit of £150 per student (reduced to £75 for Pupil Premium students). The Chromebook will be theirs to use until the end of their time at Westfield Academy, upon which it will be returned to us. If the Chromebook has been well looked after and is damage-free, the full deposit will be returned to you at that time. If, however, the Chromebook has been damaged during the students' use, the deposit will then be used to cover the costs of replacement.

I will be providing further information as to the collection arrangements and deposit payments for these Chromebooks following October half-term.

Yours sincerely,

**Mr T Body**  
**Headteacher**