

09/06/2020

Dear all

To the Parents of all Year 12 Students

I hope you and your families are keeping safe and well in these exceedingly difficult times. As I wrote to you in May, we are aiming to meet the Governments expectation of partially opening the Academy on 15th June.

“On 24 May the Prime Minister announced that secondary schools should plan on the basis that from the week commencing 15 June, they can invite year 10 and 12 pupils (years 10 and 11 for alternative provision schools¹) back into school for some face-to-face support with their teachers, subject to the government’s 5 tests being met. We are asking secondary schools to offer this face-to-face support to supplement the remote education of year 10 and year 12 pupils, which should remain the predominant mode of education during this term for pupils in these year groups.”

Our intention is to open to Year 12 on 15th June, with Year 10 coming in the following week 22nd June.

As previously outlined, they will be coming in for a very different experience to “normal” school. Sadly, the socially interactive side of school will not exist as it used to. As outlined in my letter in May, these will be 3-hour masterclasses, not traditional lessons. Over the last few weeks, we

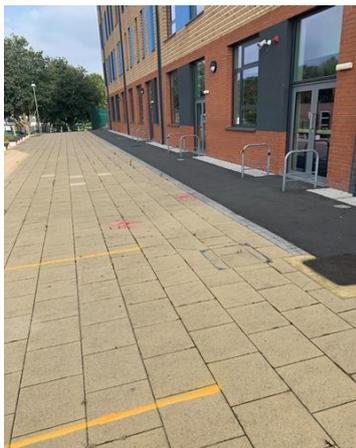


Figure 1 KS3 quad



Figure 2 Service Entrance

have looked carefully at what we can offer students, whilst ensuring a safe and managed environment for all. We are conscious that students are missing learning, but also that any provision must be safe. Mrs Keys is leading on increasing the engagement of on-line learning, but we are agreed that we believe the students would benefit from some face-to-face

support.

To do this, we have created a new timetable, which allows us to restrict the number of students on site at any one time, as well as ensuring teaching sessions are taking place in large, safe, well-managed spaces.

Year 12 students would enter by the “service entrance” which takes them directly down to the canteen and the Sixth Form area. Teaching would take place in either the canteen or the Sixth Form ICT suite (dependant on numbers and activity. For practical subjects with small numbers these can take place in the normal rooms.) Each area has been set out to ensure social distancing for students and staff. These sessions would not currently involve “new learning” but would instead be embedding the work done so far this year. (This is to avoid disadvantaging students who are not able to attend. This may change as attendance and the current situation develops.)

How do we intend to keep it safe for everyone involved?

- Students would arrive via the service entrance, which is marked out for social distancing and be met by Sixth form staff, outside the canteen.
- They would then have their temperature taken. If this is high (37.8) they will be asked to return home. This would be followed up with a phone-call home. (The same will happen with all staff and visitors to the building.)
- Students would then hand-sanitise and enter the canteen or sixth form area and be seated in a designated area. It is vital that students are self-sufficient.
- They need to be equipped with full water bottles, and pens, pencils, notebooks in preparation for learning. It would not be safe for us to “lend” equipment to students.

Our intention is to minimise “sharing” as much as possible.

- Whilst toilet facilities are available and will be well-managed and cleaned directly after use, these will be discouraged unless necessary.



Figure 3 Canteen



Figure 4 Sixth form suite

All spaces will be cleaned directly before and after use. Each area will have two cleaners available at all times.

- Students will be provided with a “litter bag” on their desks for all litter, tissues etc. This will then be deposited in the bin on leaving the site, to ensure “double bagging.”

All students will be dismissed, in a controlled manner to ensure safety at the end of the session.

- Gloves and face masks will not be mandatory, but staff and students are welcome to wear them if they wish. These would need to be plain.
- Students would not be expected to wear “business dress” as normal, however dress needs to be appropriate. Not shorts, sportswear, bare midriffs, flip flops etc.

There will be a new timetable for these sessions are follows; (if these sessions change or if there is staff absence, we will inform you as soon as possible.)

Week 1 – June 15th					
Time	Monday	Tuesday	Wednesday	Thursday	Friday
Arrival at 10.15-10.30 Dismissal at 1.40	BTEC Sport in the canteen and Product Design in the workshop	Psychology in the canteen	Maths in the canteen and Health and Social Care in the Sixth form suite	English Literature in the canteen and Science BTEC in the Sixth form suite	History in the canteen and Art in the Art classroom
Week 2 – June 22nd					
Time	Monday	Tuesday	Wednesday	Thursday	Friday
Arrival at 10.15-10.30 Dismissal at 1.40	Biology in the canteen and RE in the Sixth Form Suite	Business Btec in the canteen	IT in the Sixth Form suite and Chemistry in the canteen	Business A-Level in the Sixth form suite and Photography in A001	Sociology in the canteen and Beauty in the Beauty rooms.

Punctuality. Good punctuality will be vital in ensuring there is time for the appropriate checks to take place. We envisage that this process will take up to 15 mins. Unfortunately, if students arrive after the start time for each session, we will not be able to admit them.

Staff Training. All staff in the Academy will have a training session with me on 12.06.20, in a series of small groups in preparation for the partial reopening. This is to ensure that the new practices are embedded in advance of the students return.

Attendance. Students are only expected to attend the sessions that apply to them, then leave the site. We fully understand that some parents may be worried about sending students in. Please be assured we will not be “chasing attendance” at these sessions. If we are expecting someone to attend, and they don’t, we will contact you for safeguarding reasons, but that is all.

However, it is vital that we know who intends to attend and that, in these difficult times, we have up to date contact information, of who we can contact, and would be available, if there are an issues or concerns that may have arisen during the lockdown. If you intend to use this provision, then please can I ask you to complete the [short response link](#), below, before Monday 15th June. (If you do not intend to send your child into the academy, until the end of lockdown, then you don't need to complete it.)

[Year 12 partial return, response](#)



Figure 5 Canteen

Please be assured that we have tried to create a model that best allows students to access the site safely as well as ensuring safe practices for staff and students when on-site.

All staff will review the provision at the end of each day and where required we will make tweaks and amendments as we go along.

Best wishes and we look forward to seeing some Year 12 students next week.

Tim Body
Headteacher