



WESTFIELD
ACADEMY

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Student personal Property Policy

Implemented – September 2020

Review Date – August 2021

Pupils personal property

Whilst the school will exercise reasonable care for pupils' property, it is inevitable that property may be lost or damaged from time to time. Pupils' property which is worn or brought to school or left in bags/cloakrooms is at their own risk. The school cannot accept responsibility for loss or damage unless caused by negligence of the school or staff. Where school staff take charge of property on behalf of pupils, they will exercise reasonable care for its safekeeping. The school will take reasonable steps to try to recover lost property. To help to ensure that pupils property is kept safely parents are strongly advised that:

ALL PROPERTY MUST BE CLEARLY LABELLED WITH THE CHILD'S NAME OR OTHER UNIQUE IDENTIFYING MARK THAT IS MADE KNOWN TO THE SCHOOL.

Jewellery and valuables - Pupils should not bring jewellery or valuables into school as they may get lost or cause accidents. If your child wishes to wear earrings, then one pair of small studs is permitted. Larger studs, sleepers, hoops etc. are dangerous and therefore not allowed. Please note that all jewellery has to be removed for PE and the staff cannot be held responsible for it. Any other valuables have to be handed into staff at the start of PE lessons where it will be secured until the end of the lesson. Otherwise they will need to be taped over for certain lessons during the healing period. Other body piercings are not allowed for obvious reasons.

Student bikes can be an issue. Whilst we welcome students cycling to school, they must ensure that bikes are safely locked up in the school bike sheds. This is the student's own responsibility and not that of the school.

Pupils' mobile phones: They do not need them in school, and they can be seen as a Safeguarding problem. We actively discourage pupils from bringing them in to school. For this reason, damage or loss of phones will not be seen as our responsibility. As you know the school policy is that if they are seen they are confiscated.